

DRAFT

Minutes of the meeting of the
Spelthorne LOCAL COMMITTEE
 held at 6.30 pm on 18 July 2016
 at Council Offices, Knowle Green, Staines-upon-Thames TW18 1XB.

Surrey County Council Members:

- * Mrs Denise Saliagopoulos (Chairman)
- * Ms Denise Turner-Stewart (Vice-Chairman)
- * Mr Ian Beardsmore
- * Mrs Carol Coleman
- * Mr Robert Evans
- * Mr Tim Evans
- * Mr Richard Walsh

Borough / District Members:

- * Cllr Maureen Attewell
- * Cllr Mark Francis
- * Cllr Alison Griffiths
- * Cllr Ian Harvey
- * Cllr Naz Islam
- * Cllr Richard Smith-Ainsley
- * Cllr Howard Williams

* In attendance

63/16 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS [Item 1]

Apologies were received from Councillor Alison Griffiths.

64/16 MINUTES OF PREVIOUS MEETING [Item 2]

Minutes from the Local Committee held on 14 March 2016 were agreed and approved as an accurate record.

Mr Richard Walsh asked the Area Highways Manager for a timeline regarding Charlton Village.

Members asked the Committee Secretary to send them an email with details of how to receive Trading Standards electronic newsletters.

65/16 DECLARATIONS OF INTEREST [Item 3]

There were no declarations of interest.

66/16 CHAIRMAN'S ANNOUNCEMENTS [Item 4]

1. The Chairman welcomed the return of Ms Denise Turner-Stewart to the Local Committee. Ms Turner-Stewart has been appointed the Local

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Committee Vice-Chairman. The Chairman thanked the previous Vice-Chairman Mr Tim Evans for his valued contributions in this role.

2. The Chairman also welcomed Cllr Mark Francis, Cllr Alison Griffiths, Cllr Naz Islam and Cllr Howard Williams as new Borough Council appointed Local Committee members.

3. The Chairman brought to the attention of members a tabled paper on Cycle Signage as part of Item 12.

4. The Chairman advised the Committee that members and officers have met with Network Rail regarding the Staines Moor issue and a further meeting is planned to progress this. She then read an excerpt from a newspaper article in The Times from Saturday 12 July regarding a similar story in Essex (attached to these minutes). Mr Ian Beardsmore suggested that similar example case studies could be gathered, especially involving any court cases.

67/16 PETITIONS & LETTERS OF REPRESENTATION [Item 5]

No petitions were received for this meeting.

68/16 PETITION RESPONSE [Item 5a]

A petition was received at the Local Committee on 7 December 2015 from Abigail Macarty from Spelthorne School which contained 85 signatures and read:

“Improving the Safety Outside Our School.

Following the recent accident to Mrs Julie Porter, we would like to present this petition on behalf of the students and their families.

We strongly feel that some or all the following suggestions could be implemented to improve the safety outside the school:

- A Pelican/Zebra crossing*
- More supervision on traffic control*
- Bring back the drop off zone*
- Yellow lines /Chevrons*
- Rising bollards.”*

A verbal update was provided at the 14 March 2016 Local Committee by the SCC Schools Sustainable Travel Manager and the SCC Road Safety Audit Team has carried out further investigations.

Duncan Knox, SCC Road Safety Team Manager, presented the petition response report which was for the Committee to note.

He reported the good news that Mrs Julie Porter has been able to return to work.

Mr Knox informed the Committee that the following text needs to replace the text in paragraph 3.3 of the report:

3.3 School Travel and Road Safety Education

The following are the road safety, travel planning and sustainability activities that Spelthorne Primary school undertake at the time of the initial assessment:

- Following the initial road safety assessment the county council Sustainable Travel Team have already worked with the school in providing the following training:
- Year 5 and 6 - Bikeability Level 1 and 2. Bikeability is cycling proficiency for the 21st century, designed to give the next generation the skills and confidence to ride their bikes on today's roads.
- The school has registered for Surrey's 2016 annual green travel event, the Golden Boot Challenge, having taken part in previous years. Each summer, around 250 schools take part in the Golden Boot Challenge. It promotes healthy and sustainable travel and is run in a way that makes it possible for everyone to take part. Each class gets a point for each pupil who walked, scooted, cycled, or travelled by public transport to school. We don't forget pupils who have no alternative to the car and each pupil who used car share or park 'n' stride also scores a point. Classes compete against each other to win the coveted Golden Boot Trophy.

Divisional member Mr Ian Beardsmore thanked the team for the report. The Highways Manager confirmed that some of Mr Beardsmore's allowance has been allocated to do a feasibility study.

69/16 MEMBER QUESTION TIME [Item 6]

Two member written questions were received from Mr Robert Evans regarding:

1. Plans for the Brooklands College site and provision for additional school places.
2. The proposed closure of Staines and Sunbury fire stations.

The questions and answers are set out in Annex 1 to these minutes.

Mr Evans asked a supplementary question regarding the planning application and usage of public transport. Cllr Harvey asked Mr Evans to put any questions to him in writing so that he can ask the Spelthorne Borough planners to respond. It was noted that SCC is responsible for the provision of school places, not the Borough Council.

The Chairman said she would seek an update for the Local Committee on 26 September, regarding the last part of the written answer: "The Transport Development Planning team at SCC is considering the application, and its impacts in highways and transport terms, and they will be formally responding with their views in due course."

70/16 PUBLIC QUESTION TIME [Item 7]

Two public written questions were received from Mr Andrew McLuskey and Mr John Seaman. The questions and answers are set out in Annex 1 to these minutes.

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Mr McLuskey had a supplementary question regarding the justification of spend in an area that already has a sports facility. Members and officers replied that the answer has already been provided in full and that we should welcome the funding into Spelthorne.

Mr Seaman had a supplementary question – he asked that Local Committee members read the original paper and minutes he referred to in his original question and see if they can reconcile the written answer he has received.

Mr Seaman had also asked a question in the Informal Public Questions session preceding the Local Committee meeting, regarding maps in Surrey Libraries. The 'Changes to Map Provision' paper subsequently sent to Mr Seaman is attached to these minutes.

71/16 SPELTHORNE CYCLING PLAN (SERVICE MONITORING & ISSUES OF LOCAL CONCERN) [Item 12]

The Chairman moved this item up the agenda so that members of the public could hear the item sooner.

David Sharpington, SCC Cycling Programme Team Leader, presented the report. He tabled a cycling signage paper which is attached to these minutes.

Mr Tim Evans would like to see information on the relationship between pedestrians and other footway/pavement and road users, such as mobility scooters and wheelchairs.

Ms Denise Turner-Stewart asked what process had to be followed to allow cyclists to use footways. Mr Sharpington replied that a formal legal process has to be followed to change the usage.

Mr Sharpington said that there are national standards and Surrey has to follow them. Mr Ian Beardsmore said that that cycle signage can be confusing. Mr Robert Evans agreed and said he would like to see Spelthorne's cycle paths similar to those in Kingston-Upon-Thames, i.e. very wide. Some members felt that this restricted road users too much.

Mr George Rushbrook, a member of the Lower Sunbury Residents Association, had asked a cycling question during the Informal Public Questions session preceding the Local Committee meeting, concerning a resident who had been knocked down by a cyclist. The Chairman asked Mr Rushbrook if the discussion had answered his query. Mr Rushbrook thanked the Committee and said that he found the discussion very useful as the signs on the internet were very confusing.

The Local Committee (Spelthorne) resolved to AGREE:

- (i) To approve the method for developing the Spelthorne Cycling Plan;
- (ii) That the development of the Cycling Plan be included in the remit of the Transport Task Group.

Reasons: A Spelthorne Cycling Plan will support the Spelthorne Local Transport Strategy. A long-term, consistent approach to provision, that supports other programmes, will help its effectiveness.

72/16 LOCAL COMMITTEE DECISION TRACKER [Item 8]

The Decision Tracker was acknowledged.

Mrs Carol Coleman queried whether the item regarding parking proposals should say Ashford Church of England Primary School or Ashford Park Primary School. The officer working on this will be consulted.

73/16 UPDATE ON SPELTHORNE YOUTH CENTRES (FOR INFORMATION) [Item 9]

This item was postponed until the Local Committee on 26 September 2016.

74/16 HIGHWAYS UPDATE (EXECUTIVE FUNCTION) [Item 10]

The report was presented by Nick Healey, SCC Area Highways Manager (NE).

Mr Healey confirmed that work in Woodthorpe Road will be completed by 31 March 2017. Ms Turner-Stewart and Mrs Saliagopoulos said that this was too long for residents to wait.

Regarding paragraph 2.5, Mr Richard Walsh asked Mr Healey for a list of SCC trees by division, so that members can look at the trees and make a decision regarding which trees to nominate.

Mr Healey asked members to note paragraph 2.25 and the timetable for agreeing priorities for 2017-18.

Members thanked Mr Healey for the informative report.

The Local Committee (Spelthorne) resolved to AGREE:

- (i) To authorise the amended budget allocations detailed in Table 3 (paragraphs 2.1 to 2.5 refer).
- (ii) To authorise the Area Highway Manager, in consultation with the Chairman, Vice Chairman, and appropriate Divisional Members, to decide which schemes to take forwards, and to amend the budget allocations as appropriate, to ensure that as many as possible of the Members' priorities for 2016-17 are delivered (paragraph 2.8 refers).
- (iii) To authorise the Area Highway Manager in consultation with the Chairman, Vice Chairman, and relevant Divisional Member(s) to undertake all necessary procedures to deliver the agreed programmes.

Reasons: It is necessary to review budget allocations following confirmation of the Local Committees' Highways budgets for 2016-17.

Programmes of work have been agreed with the Committee and individual Divisional Members. Committee is asked to provide the necessary authorisation to deliver those programmes of work in consultation with the Chairman, Vice Chairman and relevant Divisional Member without the need to revert to the Committee as a whole.

75/16 PAVEMENT HORIZON (FOR INFORMATION) [Item 11]

Area Highways Manager Nick Healey asked members to email their pavement nominations to him, but not all will be able to be done due to budget pressures.

The Local Committee (Spelthorne) AGREED to note:

- (i) The list of potential Pavement Horizon needs based schemes, for the 5 year programme, generated from the FNS for Spelthorne. (Annex 1).
- (ii) The request to identify schemes that are
 - High priority and should remain on the 5 year programme
 - Lower priority and could be deferred to a future programme
 - Currently not on the high priority list and should be considered for addition to the list.
- (iii) The process outlined in part 1 to verify that the schemes in Annex 1 meet local and community needs by meeting one or more of the following criteria;
 - Located in a town or village centre
 - Located near schools
 - Located near health centres
 - Located near hospitals.

76/16 TRAVEL SMART IN STAINES-UPON-THAMES 2015/16 (FOR INFORMATION) [Item 13]

Members welcomed the report. Mrs Carol Coleman asked about paragraph 10.3 and the Travel SMART bid for the 2017/18 DfT Access Fund for revenue funding. She asked "How likely is it that this bid will be successful?" and also "Why wasn't the last bid successful?" (see paragraph 10.1). The report's author will be asked to respond to Mrs Coleman.

77/16 REPRESENTATION ON TASK GROUPS & OUTSIDE BODIES (EXECUTIVE FUNCTION) [Item 14]

The Chairman requested that the Local Committee should receive feedback from task groups in future.

The Local Committee (Spelthorne) resolved to AGREE:

- (i) Members be appointed to the outside bodies, partnerships and task groups listed in the report.
- (ii) Members be allowed to bring update reports from those bodies and partnerships to the Committee, when relevant.
- (iii) The terms of reference of the Youth Task Group, the Parking Task Group, the Transport Task Group, the Walton to Halliford Transport Study Steering Group and the Education Action Group, as in Annex A, were agreed.

Reason: to enable the Local Committee to be represented on relevant outside bodies, partnerships and task groups and for Committee members to be able to report back to the Local Committee when appropriate.

78/16 DECISION ON LOCAL COMMITTEE SUBSTITUTES (EXECUTIVE FUNCTION) [Item 15]

The Local Committee (Spelthorne) resolved to AGREE that:

- (i) it wishes to co-opt substitutes for Spelthorne Borough Council co-opted members of the SCC Local Committee in Spelthorne in the municipal year 2016/17.

The vote was 10 members in favour, 3 members against.

79/16 EDUCATION: DATA OVERVIEW OF ACADEMIC PROGRESS WITHIN SPELTHORNE (SERVICE MONITORING & ISSUES OF LOCAL CONCERN) [Item 16]

Mr Tim Evans commented that the report was not very well set out. For example, a table could have been used for the text on the first page and there was no summary of what has actually happened in Spelthorne. Members agreed that the information needed to be presented more clearly and highlight the good results for Spelthorne.

Cllr Ian Harvey said that it was disappointing regarding the percentage of how many pupils live in Spelthorne. Mr Ian Beardsmore said that Sunbury has a large proportion of pupils from outside Spelthorne and Surrey has no control over this.

Cllr Smith-Ainsley noted that members had the opportunity to ask in-depth questions at the private meeting held in February 2016 with SCC education officers and some of Spelthorne's headteachers.

The Local Committee (Spelthorne) AGREED to:

Note the content within the report for information only purposes.

80/16 FORWARD PROGRAMME 2016/17 [Item 17]

It was agreed that the following items should be added to the forward programme:

- Cycling Plan;
- Transport links with London;

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Spelthorne Joint Committee.

81/16 DATE OF NEXT MEETING [Item 18]

To be held on Monday 26 September 2016 at 6.30pm in the Council Chamber, Spelthorne Council Offices, Knowle Green, Staines-upon-Thames TW18 1XB.

(6.30pm – 7pm: Informal Public Question Time)

The meeting which commenced at 6.30pm ended at 9.16pm.

Meeting ended at: 9.16 pm

Chairman